

Student Tech Checklist

START THE SEMESTER *Connected.*



STUDENT TECHNOLOGY CHECKLIST



1. ACCOUNT ACCESS

- ☐ Log into your Piedmont email
- ☐ Confirm you can access Canvas
- ☐ Verify your class schedule is correct
- ☐ Make sure all registered classes appear in Canvas



2. PASSWORD & SECURITY

- ☐ Test your password before the first day
- ☐ Set up password recovery options
- ☐ Save important passwords somewhere secure



3. DEVICES & SOFTWARE

- ☐ Connect your laptop/tablet to Wi-Fi
- ☐ Install Microsoft 365 apps if needed
- ☐ Update your device before classes start
- ☐ Test webcam, microphone, and speakers



4. CAMPUS TECHNOLOGY

- ☐ Connect to the "Lions" Wi-Fi network
- ☐ Download the Piedmont mobile app
- ☐ Locate your classrooms before day one
- ☐ Learn how to print on campus



5. ONLINE LEARNING READINESS

- ☐ Test Zoom or Teams before class
- ☐ Check Canvas notifications/settings
- ☐ Enable email notifications for assignments
- ☐ Sync your school email to your phone



6. BACKUP & STORAGE

- ☐ Set up OneDrive or cloud backup
- ☐ Save important files somewhere safe
- ☐ Avoid storing assignments only on USB drives



7. KNOW WHERE TO GET HELP

- ☐ Save IT Support contact information
- ☐ Know where the Help Desk is located
- ☐ Submit a ticket before problems become urgent

Need Help?

Piedmont IT Support

✉ ITSupport@piedmont.edu

☎ 706-894-4205

📍 Daniel Hall, Room 104

*We're
Here for
You!*



QUICK LINKS

Scan to access what you need.



 **CANVAS**

piedmont.instructure.com



 **WIKI PAGE**

wiki.piedmont.edu



 **IT SUPPORT**

itsupport.piedmont.edu



 **WI-FI SETUP**

cloudpath.piedmont.edu

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