

# Student Checklist

# START THE SEMESTER

## Connected.



## STUDENT TECHNOLOGY CHECKLIST



### 1. ACCOUNT ACCESS

- Log into your Piedmont email
- Confirm you can access Canvas
- Verify your class schedule is correct
- Make sure all registered classes appear in Canvas



### 2. PASSWORD & SECURITY

- Test your password before the first day
- Set up password recovery options
- Save important passwords somewhere secure



### 3. DEVICES & SOFTWARE

- Connect your laptop/tablet to Wi-Fi
- Install Microsoft 365 apps if needed
- Update your device before classes start
- Test webcam, microphone, and speakers



### 4. CAMPUS TECHNOLOGY

- Connect to the "Lions" Wi-Fi network
- Download the Piedmont mobile app
- Locate your classrooms before day one
- Learn how to print on campus



### 5. ONLINE LEARNING READINESS

- Test Zoom or Teams before class
- Check Canvas notifications/settings
- Enable email notifications for assignments
- Sync your school email to your phone



### 6. BACKUP & STORAGE

- Set up OneDrive or cloud backup
- Save important files somewhere safe
- Avoid storing assignments only on USB drives



### 7. KNOW WHERE TO GET HELP

- Save IT Support contact information
- Know where the Help Desk is located
- Submit a ticket before problems become urgent

### Need Help?

#### Piedmont IT Support

✉ ITSupport@piedmont.edu

☎ 706-894-4205

📍 DanielHall, Room 104

*We're Here for You!*



### QUICK LINKS

Scan to access what you need.



[piedmont.instructure.com](https://piedmont.instructure.com)



WIKI PAGE

[wiki.piedmont.edu](https://wiki.piedmont.edu)



IT SUPPORT

[itsupport.piedmont.edu](https://itsupport.piedmont.edu)



WI-FI SETUP

[cloudpath.piedmont.edu](https://cloudpath.piedmont.edu)

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